

Emerging Minds Montessori Academy



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Afterschool Staff (2025-2026 School Year)

Job Title: After-School Staff (Elementary/Secondary)

Location: Emerging Minds Montessori Academy

Position Type: Part-time

Work Hours: Monday – Friday, 2:30 PM – 5:30 PM

Start Date: Wednesday, August 13, 2025 (*mandatory training on Monday, August 11 & Tuesday, August 12)

Compensation: \$16-19 per hour, based on experience

Job Summary:

Emerging Minds Montessori Academy is seeking a dedicated and enthusiastic After-School Staff member to join our team! This position involves supervising and engaging elementary and middle school students in our aftercare program. The ideal candidate is reliable, organized, and enjoys fostering a positive, structured, and enriching environment for students.

Responsibilities:

- Supervise and engage students in structured after-school activities, including:
 - Arts & Crafts
 - Organized games and group play
 - Outdoor recreation and physical activities
- Create a safe and supportive aftercare environment that encourages independence and positive interactions.
- Ensure a smooth transition from the school day to aftercare by maintaining structure and routine.
- Monitor student behavior and support conflict resolution as needed.
- Maintain a clean and organized aftercare space.

Qualifications:

- Must be at least 18 years old and legally authorized to work in the U.S.
- High school diploma or equivalent (education, child development, or related field preferred).
- Previous experience working with school-aged children in an educational or childcare setting preferred.
- Strong communication and classroom management skills.
- Ability to support students in creative projects and structured activities.
- Ability to perform light physical tasks (lifting, bending, reaching, walking).
- Must be able to pass state and national background checks.
- 45 hours of DCF training (must be completed prior to start date)
- First Aid and CPR certification (or must obtain before start date).

How to Apply:

If you are passionate about working with children and creating a positive after-school environment, we'd love to hear from you! Please submit your resume and a brief cover letter to info@emergingmindsma.com to apply.