

# Emerging Minds

## Montessori Academy



### Excused Absence Form 2024-2025

Student Name: \_\_\_\_\_

I am requesting the following day(s) for my child to miss school to be excused and not count toward the 10-day maximum.

Start Date: \_\_\_\_\_ Number of Days Absent: \_\_\_\_\_

Reason for Absence: \_\_\_\_\_

Parent/Guardian Name (printed clearly): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

.....

Teacher: \_\_\_\_\_ Accepted \_\_\_\_\_ Declined

Work to be completed during absence: \_\_\_\_\_

\_\_\_\_\_

Work to be completed upon return (ex: report, presentation, etc.) \_\_\_\_\_

\_\_\_\_\_

Teacher Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Teacher Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Administration Approval: \_\_\_\_\_ Date: \_\_\_\_\_